

Add your own video link to a confirmed meeting.

1. **Schedule**

2. **Confirmed** 1

3. 09:20 - 09:40  
Table 1

Mr Bob Bobson  
Bob's Company

4. **Change meeting point**

**Change the meeting point**  
Move this meeting to another meeting point?

Meeting Place

Pre-select a place for this meeting

5. Or **https://zoom.us**  
Type in your suggested place for this meeting.  
This may be changed later by you or your meeting partner

6. Message **I'm attending virtually, please use the Zoom link**

7. **Change**